

TO:	Project File	PROJECT NAME:	Village of Owego BOAA
		DATE OF MEETING:	May 27, 2010
		TIME OF MEETING:	10:00 AM
FROM:	J.Hakes	LOCATION OF MEETING:	20 Elm St, Public Works Office

Copies to:

Steering Committee (see attached sign-in sheet), file

PURPOSE OF MEETING: Steering Committee Meeting #2

ITEMS DISCUSSED:		
ITEM:	DISCUSSION:	ACTION BY:
Powerpoint Presentation by Elan	<ol style="list-style-type: none"> 1. Brief review of project team including Elan Planning, Design & Landscape Architecture; The Williams Group; HRP Associates; and Griffiths Engineering. 2. Brief review of the Brownfield Opportunity Area (BOA) program and the process involved with the Village Pre-Nomination Study within the BOA program. The BOA program is a multi-disciplinary approach involving an integration of planning and design, economic and real estate analysis, and civil and environmental analysis. 3. Current tasks include Committee Coordination, the Public Participation Plan and stakeholder meetings. Several stakeholder meetings have already been scheduled. 4. A significant part of the project will include public participation. A public Visioning Workshop is scheduled for June 15th at 6:00 pm at the Tioga County Fairgrounds, 4-H Youth Building. Publicity for this meeting was also discussed. 5. A project website has been developed to keep the public and stakeholders informed of the progress of the study. 6. A review of preliminary inventory information and mapping occurred. The committee provided valuable input regarding the data and information. The following topic areas were discussed: <ol style="list-style-type: none"> a. Demographics b. Zoning c. Land use d. Land Ownership Patterns e. Infrastructure f. Historic Resources g. Floodplains 	Elan to send press release and flyer to DPW for distribution.

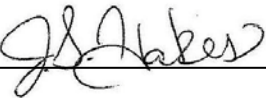


Planning / Design / Landscape Architecture PLLC

<p>Committee Discussion</p>	<ol style="list-style-type: none"> 1. The County population is anticipated to remain stable with the 2010 Census. While the villages are losing population, towns are gaining. 2. The school property zoning has recently been changed to a Business district. 3. The ownership patterns and the changing ownership was discussed. The high public ownership within the study area was recognized. Potential benefits (partnerships) and issues (taxes) were discussed. 4. Transportation concerns within the study area and access to the study area were discussed. 5. There was a discussion how residential properties within the study area would be addressed. 6. It was noted that the study area as presently proposed is not located within the historic district. GIS files of the historic district will be forwarded to Elan by the County. 	<ol style="list-style-type: none"> 1. Elan to update inventory mapping based on new information and input from Committee. 2. County to forward historic district GIS files to Elan.
<p>Upcoming Meetings</p>	<ol style="list-style-type: none"> 1. A public Visioning Workshop will take place on Tuesday, June 15, 2010 at 6:00 pm at the 4-H Youth Building at the Tioga County Fairgrounds. 2. Committee Meeting #3 will be scheduled for July. 	<p>Elan to coordinate logistics and prepare for meetings.</p>

The foregoing constitutes my understanding of the items discussed and decisions reached. If there are any corrections, please contact the undersigned.

PREPARED BY:



Date: June 9, 2010

Village of Owego
Brownfield Opportunity Area
Technical Committee

May 27, 2010

Sign-In Sheet

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