

TO:	Project File	PROJECT NAME: DATE OF MEETING: TIME OF MEETING:	Village of Owego BOAA August 18, 2010 10:00 AM
FROM:	N. Mullins	LOCATION OF MEETING:	20 Elm St, Public Works Office

Copies to:

Steering Committee (see attached sign-in sheet), file

PURPOSE OF MEETING: Steering Committee Meeting #4

ITEMS DISCUSSED:		
ITEM:	DISCUSSION:	ACTION BY:
Powerpoint Presentation by Elan	<ol style="list-style-type: none"> 1. Jaclyn Hakes of Elan began the presentation with a brief review of the Brownfield Opportunity Area (BOA) program and the process involved with the Village Pre-Nomination Study within the program. 2. Completed tasks include stakeholder meetings, inventory, public Visioning Workshop and preliminary environmental analysis. Ongoing tasks include establishment of the vision & goals and the Future Land Use Map. 3. A summary of the preliminary environmental analysis presented at the July committee meeting highlighted the following points: <ol style="list-style-type: none"> a. Priority parcel identification is important for resource allocation b. Only “key parcels” will be reviewed. Key parcels are generally those parcels that either have known contamination, are currently vacant or underutilized, or may be ripe for redevelopment. 4. An update was given on two sites: <ol style="list-style-type: none"> a. Former foundry site – While it is still listed on several databases, Mayor Arrington cites previous meetings and conversations with NYSDEC wherein they stated that the foundry site was free of significant environmental contamination. Records show that the site is currently undergoing reclassification. The Mayor said that the files he has about the site will be made available to Elan. b. Former School site – The site has been divided into two separate sites since its entry on public databases, so exact location of former USTs is unknown. 5. Owner of Industrial Paint Services, Jean Williams, shared information about that property: 	No action required at this time.

	<ul style="list-style-type: none"> a. Test wells were closed in the year or two before the 2004 flood. b. Site has been on public sewer and water since 1985. c. Would like to work towards delisting. <p>6. The initial draft version of the Vision and Goal Statements were introduced. The vision was created through input from the key stakeholders, the public, and from the committee. There are four goals: local economy & tax base, transportation, parks & recreation, and environment.</p> <p>7. Several items were brought up, including the Village’s lack of site plan review (the Mayor said he is looking into the costs/benefits of implementation), the potential effects of rail and truck traffic on the Village, and how the BOAA can benefit the existing Marvin Park Master Plan.</p> <p>8. Two options for the Future Land Use Map were introduced. Option 1 maintains the western half classified as “recreation” and the eastern half split between three types of industrial uses – rail-based, green industrial, and heavy industrial. Option 2 envisions the same as the first option, with the only exception being the conversion of the Weitsman site along Main Street to “retail”.</p>	
<p>Committee Discussion</p>	<ul style="list-style-type: none"> 1. Environmental status of sites: A significant amount of discussion focused around the status of the Foundry Site, which is recognized as an important site for redevelopment. There are certain unknown factors about the site, but an in-depth analysis is not included in a Step-1 Study. It will be important to identify recommendations and additional information that could be examined in a Step-2 Study of the BOA program. 2. The BOA program can assist existing businesses and property owners (such as Industrial Paint Services). 3. Discussion of rail access and the impact of potential Marcellus Shale gas development. 4. Concerns for future traffic impacts beyond the defined study area were discussed. 5. The committee is to review the vision, goals, and land use options and provide feedback. 6. It was understood that the vision, goals, and future land use maps may very well change as the Village moves forward through to the Step-2 of the BOA program. 7. The land use maps: How to have the recreation/education half of the study area and the industrial business portion complement one another. The study area is unique for having such a large portion be dedicated towards an existing recreation/educational use, and also has the infrastructure (trails, recreation, etc.) that many BOA studies seek to add to a study area. 8. It was decided that an update to the Village Board would be 	<ul style="list-style-type: none"> 1. Elan to compile draft final report. 2. Committee to review Vision, Goals, and Future Land Use Maps and provide feedback.



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	beneficial. The Mayor requested any information for the Village Board be provided at least 2 weeks in advance to allow the Board time to review.	
Upcoming Meetings	1. The next committee meeting will be scheduled for a date in October 2010.	1. Elan to coordinate logistics and prepare for meeting.

The foregoing constitutes my understanding of the items discussed and decisions reached. If there are any corrections, please contact the undersigned.

PREPARED BY:

A handwritten signature in black ink, appearing to read "M. M. M.", is written over a horizontal line.

Date: August 25, 2010

Village of Owego
Business Opportunities and Advancement (BOAA):
Brownfield Opportunity Area Pre-Nomination Study

Steering Committee

August 18, 2010

Sign-In Sheet

Name	Phone #	Email
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